

**THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**

**MINISTRY OF AGRICULTURE, LAND, LIVESTOCK, IRRIGATION**



**MAHAWELI AUTHORITY OF SRI LANKA**

**BIDDING DOCUMENT**

**For**

**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE  
BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**

**CONTRACT NO.: DDG/TS/CON/HURULU/B/16**

**NAME OF THE BIDDER** : .....

**EMAIL ADDRESS** : .....

**WHATSAPP NUMBER** : .....

**FEBRUARY 2026**



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## **SECTION – 01**

### **INSTRUCTIONS TO BIDDERS**

Instructions to bidders applicable for this Contract are that given in section – 01 of the standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, second Edition, January 2007, published by the Institute for Construction Training and development (ICTAD).

This publication will not be issued with the Documents and the Bidder is advised to procure it from ICTAD.

*Instructions to Bidders shall be read in conjunction with Bidding Data provided under Section – 05 of the Bidding Document.*

*Instructions to Bidders will not be a part of the Contract.*

# **VOLUME 1**

## **SECTION 2**

### **STANDARD FORMS (CONTRACT)**

- **Form of Agreement**
- **Performance Security**
- **Advance Payment Security**
- **Retention Money Guarantee**

**STANDARD FORM: FORM OF AGREEMENT**

This Agreement, made the ..... [day] of ... .....[month] 2026 between Mahaweli Authority of Sri Lanka incorporated under the provisions of the Mahaweli Authority of Sri Lanka Act. No. 23 of 1979 having its Head Office at No. 500, TB Jayah Mawatha, Colombo 10 (hereinafter called the Employer) of one part and .....  
.....  
.....  
(Hereinafter called the Contractor) of the other part.

WHEREAS the Employer is desirous that certain works should be executed, viz **“RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.”**, **DDG/TS/CON/HURULU/B/16** and has accepted a Bid by the Contractor for the execution, completion and maintenance of such works.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS: -**

- (1) In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereafter referred to.
- (2) The following documents shall be deemed to form and be read and construed as part of this agreement, viz.
  - a. The Letter of Acceptance dated .....
  - b. The Letter of Acknowledgement of the letter in (a) above by the Contractor dated .....
  - c. The said Bid dated .....
  - d. Addenda Nos.....
  - e. Contract Data
  - f. Conditions of Contract
  - g. Specifications by
    - a.CIDA publication No. SCA/4/1 – Specification for Building Works- Volume 1” is applicable as the general specifications for the civil works of this contract.
    - b.CIDA publication No. SCA/4/2 – Specification for Building Works- Volume 2” is applicable as the general specifications for the civil works of this contract.
    - c.CIDA publication No. SCA/3/2– Specification for Water Supply Sewerage & Storm Water Drainage” is applicable as the general specifications for the civil works of this contract.
    - d.CIDA publication No. SCA/8– Specification for Electrical & Mechanical Works” is applicable as the general specifications for the civil works of this contract.
  - h. Drawings
  - i. Priced Bill of Quantities
  - j. Any other relevant Correspondence ( Specify )
- (3) In Consideration of the payments to be made by the Employer to the contractor as hereafter mentioned the Contractor hereby convents with the Employer to execute, complete and remedy any defects therein in conformity in all respect with the provisions of the Contract.

(4) The Employer hereby consents to pay the contractor in consideration of the execution, completion and remedying any defects wherein the Contract Price at the time and in the manner prescribed by the Contract.

In witness whereof the employer has set his hand and the Contractor has set his hand/has caused his common seal to be hereunto affixed on the day, month and year afore written at the beginning hereof

Signature/Common Seal of Employer .....

was hereunto affixed in the presence of

Witness:

- 1) .....
- 2) .....

Signature/Common Seal of .....

was hereunto affixed in the presence of

Witness:

- 1).....
- 2) .....

**STANDARD FORM: PERFORMANCE GURANTEE  
(Unconditional)**

..... [Issuing Agency's  
Name, and Address of Issuing Branch or Office]

**Beneficiary: Director General Mahaweli Authority of Sri Lanka, No. 500, T.B. Jayah Mawatha,  
Colombo 10.** [Name and Address of Employer]

**Date** .....

**PERFORMANCE GUARANTEE No. :** .....

We have been informed that ..... [Name of Contractor]  
(Herein after called "the contractor") has entered in to **Contract No. DDG/TS/CON/HURULU/B/16** dated .....with you for the "**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**" [herein after called "the Contract"]

Furthermore, we understand that, according to the conditions of contract, a performance guarantee is required.

At the request of the contractor, we ..... [Name of the Agency]  
Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ..... [Amount in figures] (.....)[amount in words], upon receipt by us of your first demand in writing accompanied by a written statement stating that the contractor is in breach of its obligation(s) under the contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the .....Day of .....2026 [Insert date, 28 days beyond the intended completion Date] and any demand for payment under it must be received by us at this office on or before that date.

.....  
[Signature(s)]

**STANDARD FORM: FORM OF ADVANCE PAYMENT GURANTEE**

..... [Name and Address of Agency, and Address of Issuing Branch or Office]

**Beneficiary: Director General Mahaweli Authority of Sri Lanka, No. 500, T.B. Jayah Mawatha, Colombo 10.**[Name and Address of Employer]

**Date** .....

**ADVANCE PAYMENT GUARANTEE No. :** .....

We have been informed that ..... [Name of Contractor] (Herein after called "the contractor") has entered in to **Contract No. DDG/TS/CON/HURULU/B/16** dated .....with you for the "**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.,** [herein after called "the Contract"]

Furthermore, we understand that, according to the conditions of contract, an advance payment in the sum ..... [Amount in figures] (.....) [Amount in words] is to be made against an advance payment guarantee.

At the request of the contractor, we ..... [Name of the Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ..... [Amount in figures] (.....)[amount in words], upon receipt by us of your first demand in writing accompanied by a written statement stating that the contractor is in breach of its obligation in repayment of the Advance payment under the contract.

This guarantee shall expire on ..... [Insert the date, 28 days beyond the intended completion Date]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

.....  
[Signature(s)]

**STANDARD FORM: FORM OF RETENTION MONEY GUARANTEE**

.....[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: **Director General Mahaweli Authority of Sri Lanka, No. 500, T.B. Jayah Mawatha, Colombo 10.**[Name and Address of Employer]

Date .....

**RETENTION MONEY GUARANTEE No. : .....**

We have been informed that .....[name of Contractor ] (herein after called " the contractor") has entered in to Contract No. **DDG/TS/CON/HURULU/B/16** dated..... with you "**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**", [Herein after called "the Contract"]

Furthermore, we understand that, according to the conditions of contract, when the works have been taken over and the first half of the retention Money has been certified for payment, payment of the second half of the retention Money may be against a Retention Money guarantee.

At the request of the contractor, we ..... [Name of the Agency] Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of..... [Amount in figures] (.....)[amount in words], upon receipt by us of your first demand in writing accompanied by a written statement stating that the contractor is in breach of its obligation under the contract because the contractor has not attended to the defects in accordance with the contract..

This guarantee shall expire, at latest ..... [Insert 28 days after the end of the Defects Liability Period] Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

.....  
[Signature(s)]

# **VOLUME 1**

## **SECTION 3**

### **CONDITIONS OF CONTRACT**

Conditions of Contract that will be applied for this Contract is that given in Section - 3 of the Standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, Second Edition January 2007 published by the Institute for Construction Training and Development (ICTAD).

This publication will not be issued with the Bid documents and the Bidder is advised to procure it from ICTAD.

*Conditions of Contract shall be read in conjunction with Contract Data provided under Section - 5 of the Contract Documents.*

## Invitation for Bids

Ministry of Agriculture, Land, Livestock and Irrigation



### MAHAWELI AUTHORITY OF SRI LANKA **BID NOTICE**

On behalf of the Chairman, Department Procurement Committee of Mahaweli Authority of Sri Lanka (MASL), sealed Bids will be received by the Director General, Mahaweli Authority of Sri Lanka, 9<sup>th</sup> Floor, No. 500, T.B. Jayah Mawatha, Colombo 10, up to **11.00 hrs** on **13.03.2026** for the following works.

Contract No.	Description of Work	CIDA(Grade) & Field of Registration	Non-Refundable Bid Fee per Set of a Bidding Document (Rs.)
DDG/TS/CON/HURUL U/B/16	<b>RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.</b> (Estimate <b>Rs. 17.5 Mn</b> including price contingencies without VAT, Contract period <b>270 days</b> )	<b>Minimum C7 for Building Construction</b>	<b>5,000.00</b>

Bidders, who have the Grade and final of registration under the CIDA scheme of registration mentioned in the above table against the work and in the case of the contract value above Rs. 5 Mn. registered in Department of the Registrar of companies under the provision of public contract Act No. 3 of 1987 only will be eligible for bidding.

Bidding will be conducted through National Competitive Bidding (NCB) and shall apply Government Circulars issued time to time.

Prospective Bidders can obtain the Bidding Documents by a written request on a company/firm letter head, addressed to the **Deputy Director General (Technical Services), Mahaweli Authority of Sri Lanka, 3<sup>rd</sup> Floor, No. 500, T.B. Jayah Mawatha, Colombo 10**, from **26.02.2026** up to **12.03.2026** from **9.30 hrs** to **15.00 hrs** on working days, on payment of a non-refundable tender fee as given above per set of Bidding Documents. Bidders are free to bid for more than one tender but selections will be made according to the capacity limits in the CIDA registration.

The Bidding documents may be available for inspection in **Deputy Director General (Technical Services) Office, Mahaweli Authority of Sri Lanka, 3<sup>rd</sup> Floor, No. 500, T.B. Jayah Mawatha, Colombo 10** for free of charge from **26.02.2026** up to **12.03.2026** from **9.30 hrs** to **16.00 hrs** on working days and in the <http://mahaweli.gov.lk> website.

Sealed Bids in **duplicate** clearly marked the contract name and the number on the top left corner of the envelope may be dispatched either by Registered Post or hand delivered to the **Director General, Mahaweli Authority of Sri Lanka, Procurement Division, 9<sup>th</sup> Floor, No. 500, T.B. Jayah Mawatha, Colombo 10** before **11.00 hrs** on **13.03.2026**. Bids will be opened immediately thereafter. Bidders or their authorized representatives, not exceeding two (2) in numbers are permitted to be present at the opening of bids.

For further details, please contact Technical Services Division of Mahaweli Authority of Sri Lanka on **Tel: 011-2689651, 011-2687475**.

**Director General  
Mahaweli Authority of Sri Lanka**

# **VOLUME 2**

## **SECTION 4**

### **FORM OF BID & QUALIFICATION INFORMATION**

**FORM OF BID**

Name of Contract: **RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**

Contract No: **DDG/TS/CON/HURULU/B/16**

To: **Director General, Mahaweli Authority of Sri Lanka, 500, T.B. Jayah Mawatha Colombo 10**

Gentleman,

1. Having examined the Conditions of Contract given in the Standard Bidding Document – Procurement of Works [ICTAD/SBD/01 – Second Edition , January 2007], Specifications, Drawings and Bill of Quantities and Addenda for the execution of the above-named works, we, the undersigned, offer to execute and complete such Works, and remedy any defect therein in conformity with the said Conditions of Contract, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees.....  
.....  
.....  
+VAT. (Rs..... + VAT) or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Contract Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We agree to abide by this Bid for the period of **Seventy Seven (77)** days from the date fixed for receiving or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any Bid you may receive.  
Dated this .....day of ..... 2026 in the capacity of  
.....duly authorized to sign Bids for and on behalf  
of.....  
.....

**(IN BLOCK CAPITALS)**

Signature : .....  
Name : .....  
Address : .....  
Witness : .....  
Occupation : .....  
Address : .....

## Qualification Information

(To be completed by the Bidder and submitted with the Bid)

<b>ICTAD Registration</b>	(attach certified copies, as annex)
Registration number	
Grade	
Speciality	
Expiry Date	
<b>VAT Registration No.</b>	
<b>Income Tax File Ref. No.</b>	
<b>Construction Program</b>	(attach as annex)
<b>Legal Status</b> (Sole proprietor, Partnership, Company etc.)	(attach certified copies, as annex)
<b>Authentication of Signatory</b>	(attach certified copy of Power of Attorney, as annex)
<b>Value of construction works performed in last 5 years</b>	(attach certified copies of Certificate of Completion etc., as annex)
<b>Value of similar works completed in last 10 years (indicate only the three largest projects and attach certified copies of Certificate of Completion)</b>	(Form EXP-2)
<b>Key Personnel</b>	
Qualification and Experience of key personnel (for minimum requirements see Sub-Clause 9.1 of Contract Data)	(Annex - 01)
<b>List of Resources</b>	
List of resources intended to be deployed	(attach as annex)
<b>Proof for liquid assets and/or credit facilities.</b>	
Proof for at least Rupees <b>Four Million Eight Hundred Thousand (Rs. 4.8 Million)</b> of liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract.	(attach as annex)
<b>Work in hand and Affidavit</b>	(Form -CCC & Annex – 02b)
<b>Performance Security</b>	
Name and address of the proposed surety for the Performance Bond or Bank Guarantee referred to in Clause 52 of the Conditions of Contract.	
<b>Bid Security</b>	
Bid Bond in the given format for the amount stated in the Bidding Data	(attach)

Signature of Bidder .....

**VOLUME 2**

**SECTION 5**

**BIDDING DATA & CONTRACT DATA**

## G. Bidding Data

### Instructions to Bidders

#### Clause Reference

(1.1) The Employer is

Name: **The Director General, Mahaweli Authority of Sri Lanka**  
Address: **9th Floor,  
No. 500, T.B. Jayah Mawatha,  
Colombo 10.**

Authorized Representative

Name: **Deputy Director General(T/S)**  
Address: **Mahaweli Authority of Sri Lanka  
3<sup>rd</sup> Floor,  
No. 500, T.B. Jayah Mawatha,  
Colombo 10.**

The Works consists of: **RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**

The site is located in **Huruluwewa.**

(1.2) Intended Completion Date is 270 days from the Start Date.

(1.3) the office for collection of bid forms is

Name: **Technical Services Division**  
Address: **Mahaweli Authority of Sri Lanka  
No. 500,  
T.B. Jayah Mawatha,  
Colombo 10**

The non-refundable Bid fee is Rupees **5,000.00**

The Bid forms will be issued until 15.00 hrs. On **12.03.2026**

(2.1) the source of funds is Government of Sri Lanka. (GOSL)

(3.1) the registration required  
Specialty: **Building Construction**  
Grade : CIDA- Minimum C7

Bidders, who have registered in Department of the Registrar of companies under the provision of public contract Act. No. 3 of 1987 only will be eligible for bidding.

Bidding will be conducted through National Competitive Bidding (NCB) and shall apply Government Circulars issued time to time.

(4.1) The following information shall be provided in Section 4

- CIDA Registration
  - Registration number
  - Grade
  - Specialty
  - Expiry Date

- VAT Registration number
- Construction Programme
- Legal Status (Sole proprietor, Partnership, Company etc.)
- Total monetary value of construction works performed for last five years;
- Experience in work of similar nature and size for last ten years
- Major items of construction equipment proposed to carry out the contract
- Qualifications and experience of key site management and technical personnel proposed for the Contract (Annex-1)
- Proof for at least Rupees **Four Million Eight Hundred Thousand (Rs. 4.8 Million)** of liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract.
- Works in hand Form -CCC

(4.4)

- Average of the annual volume of construction work performed in the last five years shall be at least Rupees **Twenty Five Million (Rs. 25.0 Million)**.
- Experience as prime contractor in the construction of at least one contract of the similar nature equivalent to the works over the last 10 years **(at least Rs. 12.0 Million, Building Construction)**
- Proposal for the timely acquisition (own, lease, hire, etc.) of the essential equipment listed in the Bidding Data clause 4.3;
- Following technical and managerial Staff:

Grade of staff	Minimum qualifications	Minimum no of positions
Construction Manager	B.Sc. Eng. (Civil) or equivalent with 8 years' experience out of which 3 years in relevant field	1
Site Agent cum Supervisor	Minimum 5 years' experience as site agent in similar works or NCT with minimum 3 years in similar works	1

- The minimum amount of liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract shall not be less than Rs. **4.8 million**.

(9.1)

Employer' address for the purpose of clarification is ;

Name Deputy Director General (T/S)

Address 3<sup>rd</sup> Floor, No 500, T.B. Jayah Mawatha, Colombo 10.

Fax 0112689651

(11.1)

The language of the bidding document shall be in English

(13.3)

(a) Value Added Tax

VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However, VAT component shall be shown separately at the end of the BOQ.

If bidder is registered for the purpose of VAT, the bidder shall indicate the amount of VAT claimed separately at the end of the Bill of Quantities, in addition to the net value of the bid, along with VAT registration number. The amount written on the

Form of bid shall be without VAT. Any bidder who does not declare his VAT registration number will be liable for rejection of his bid.

If any bidder is not registered for VAT, bidder shall obtain a letter from the Commissioner of Inland Revenue Department, certifying the Company has not been registered for VAT and shall be attached to the bid. Any bidder who does not comply with this requirement will be liable for rejection of his bid.

- (13.4) The Contract is subjected to price adjustment in accordance with Clause 47 of the Conditions of Contract.
- (15.1) The Bid shall be valid up to **2026.06.24**
- (16.1) Bid shall include a Bid Security using the form included in section 9.
- (16.2) The Bid Security shall be:
- For an amount **Rs. 260,000.00**
  - Valid until **27.05.2026**
- Issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in section 9, standard forms  
Security shall be a Guarantee from a reputed bank registered in Central Bank of Sri Lanka or Construction Guarantee Fund. The form acceptable is unconditional.
- (17.0) Pre Bid meeting will be held at 10.00 hrs on 06.03.2026 at Resident Project Manager Office, Huruluwewa.
- A site visit will be organized and conducted by the Employer on 06.03.2026 Commencing at 9.30 hrs onwards.
- (19.2) a The address for delivery of the Bids is:
- Chairman, Department Procurement Committee,  
Mahaweli Authority of Sri Lanka,  
9<sup>th</sup> Floor, Procurement Section,  
No. 500, T.B.Jayah Mawatha,  
Colombo 10.**
- (19.2)b Contract Name: **RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**  
Contract No. - **DDG/TS/CON/HURULU/B/16**
- (20.1) The deadline for submission of Bids shall be **11.00 hrs on 13.03.2026**
- (23.1) Bids will be opened immediately after closing of Bids at 11.00 hrs **13.03.2026** at the **Director General (MASL)'s Office, MASL, 9<sup>th</sup> Floor, No.500, T.B. Jayah Mawatha, Colombo 10.**
- (34.0) Amount of Performance Security required is 5% of the Initial Contract Price.

## Contract Data

(Please note that the Clause nos. given hereunder is that of Conditions of Contract. The information given under Contract Data will supersede Conditions of Contract)

(1.1) The Employer is:  
Name: **The Director General, Mahaweli Authority of Sri Lanka**  
Address: **9th Floor,  
No. 500, T.B. Jayah Mawatha,  
Colombo 10.**

Employer's Authorized Representative is:  
Name: **Deputy Director General (Technical Services)**  
Address: **Mahaweli Authority of Sri Lanka  
3<sup>rd</sup> Floor,  
No. 500, T.B. Jayah Mawatha,  
Colombo 10.**

Engineer is **Deputy Resident Project Manager (Technical Service)  
Resident Project Manager's Office  
Mahaweli Authority of Sri Lanka  
Pelwehera, Dambulla**

Name of Engineer's Representative: To be nominated by the Engineer

The Works consists of:

**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING  
AT PELWEHERA IN HURULUWEWA SYSTEM.**

**Contract No. DDG/TS/CON/HURULU/B/16**

The site is located in **Huruluwewa.**

The Start Date shall be 14 Days from the Date of the Letter of Acceptance.

The **Intended Completion Date** for the whole of Works shall be **270 days** from the Start Date.

(7.2) add the following as new Sub-Clause 7.2:  
To subcontract a part of value exceeding 5% of the Initial Contract Price, the Employer's approval is required.

(8.1) Schedule of other Contractors: None

(9.1) Schedule of Key Personnel

The Contractor must employ the minimum number of key personnel indicated in the schedule below for the proper execution of the Works.

Grade of staff	Minimum qualifications	Minimum no of positions
Construction Manager	B.Sc. Eng. (Civil) or equivalent with 8 years' experience out of which 3 years in relevant field	1
Site Agent	Minimum 5 years' experience as site agent in similar works or NCT with minimum 3 years in similar works	1

The above schedule defines the minimum requirements and the Contractor must employ sufficient numbers to suit the requirements.

(13.1) the minimum insurance covers shall be:

- (a) • The maximum deductible for insurance of the Works and of Plant and Materials is 5% of the Initial Contract Price
  - The minimum cover for insurance of the Works and of Plant and Materials is 110% of the Initial Contract Price
- (b) • The maximum deductible for insurance of Equipment is 2% of the Initial Contract Price
  - The minimum cover for loss or damage to Equipment is 5% of the Initial Contract Price
- (c) • The maximum deductible for insurance of other property is Nil
  - The minimum cover for insurance of other property is Rs. 500,000/-
- (d) • The minimum cover for personal injury or death,
  - For third party and employees of the Employer and other persons engaged by the Employer Rs. One million per event.

(13.2) the minimum cover for personal injury or death

- For the Contractor's workmen is Rs. One million per person per event
- For Contractor's employees other than workmen is Rs. One million. per person per event

(14.1) Site investigation report: None

(17.1) The Intended Completion Date for the whole of Works shall be **270 days** from the Start Date.

(21.1) The **Site Possession Date** shall be 7 Days from the Date of Letter of Acceptance.

(26.2) Delete the sub clause insert the following.

The composition of the arbitral tribunal is three Arbitrators, one of each to be nominated by the Employer and the Contractor, and the third to be appointed by the two Arbitrators who shall act as the Chairman.

(27.1) The Contractor shall submit a revised Program for the Works within 14 Days of Date of the Letter of Acceptance.

(27.3) The Period between Program update is 28 Days

- (27.4) The amount to be withheld for late submission of an updated Program is 2% of the Initial Contract Price
- (35.1) The Defects Liability Period is **365 days**
- (39.2) Engineer may order variations up to 5% of the contract sum. If the variation exceeds 5 %, Employer’s approval shall be obtained prior to commencement.
- (47.1) The Contract Price is subjected to price adjustment

Indices No	Indices Name	Input Percentage
M36	Aluminum Doors, windows & partitions	20.04%
L1	Skilled Labour	12.47%
M56	Structural GI	8.95%
L3	Unskilled Labour	8.86%
M16	Asbestos Sheet	8.46%
M38	Electrical Fittings	8.45%
M27	Wall paint - Primer	8.09%
M37	Aluminium Suspended ceiling	5.01%
L2	Semi- Skilled Labour	3.89%
M26	Electrical Wires	3.38%
M9	Bricks	1.86%
M4	Cement	0.54%
	<b>Total</b>	<b>90.00%</b>

All Preliminary items and all Provisional Sum items are non-adjustable elements.

- (48.1) The retention from each payment shall be 10 percent of the certified work done. The limit of retention shall be 5 percent of the Initial Contract Price.
- (49.1) The liquidated damages for the Works shall be **0.05% of Initial Contract Price Per Day**. The maximum amount of liquidated damages for the whole of the Works shall be 10% of the initial contract price.
- (50.1) The maximum amount of liquidated damages for the whole of the Works shall be 10% of the initial contract price.
- (51.1) The advance payment amount is 30% of the contract sum (Less provisional sums and contingencies) Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
- (52.1) Amount of Performance Security required is 5% of the Initial Contract Price and shall be a Guarantee from a reputed bank registered in Central Bank of Sri Lanka or Construction Guarantee Fund. The form acceptable is unconditional.
- (58) Delete the entire texts of Sub-Clauses 58.1 and 58.2.
- (60.1) the percentage to apply to the value of the work not completed, representing the Employer’s additional cost for completing the Works, is 25%

**VOLUME 2**  
**SECTION 6**  
**SPECIFICATIONS**

Specifications applicable for this contract are given in Specifications by

- a. CIDA publication No. SCA/4/1 – Specification for Building Works- Volume 1” is applicable as the general specifications for the civil works of this contract.
- b. CIDA publication No. SCA/4/2 – Specification for Building Works- Volume 2” is applicable as the general specifications for the civil works of this contract.
- c. CIDA publication No. SCA/3/2– Specification for Water Supply Sewerage & Storm Water Drainage” is applicable as the general specifications for the civil works of this contract.
- d. CIDA publication No. SCA/8– Specification for Electrical & Mechanical Works” is applicable as the general specifications for the civil works of this contract.

CIDA publications will not be issued with the Documents and the Bidder is advised to procure them from CIDA.

**VOLUME 2**

**SECTION 7**

**BILL OF QUANTITIES**

**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT  
PELWEHERA IN HURULUWEWA SYSTEM.  
CONTRACT NO. DDG/TS/CON/HURULU/B/16**

**PREAMBLE TO THE BILL OF QUANTITIES**

**1. LOCATION**

The site is located in **Huruluwewa**.

**2. RATES AND PRICES**

The bill of quantities (BOQ) and this preamble shall be read in conjunction with all the other documents forming the contract, for details of all conditions, obligations, liabilities and instructions which shall be complied with by the Contractor. The cost of complying with all such conditions, obligations, liabilities and instructions including all charges for overheads, profits and all direct taxes shall be deemed to be spread over and included in the rates or sums inserted by the Contractor in the BOQ where they are not themselves covered by specific bill items. In case of the taxes only the value added tax (VAT) will be paid separately.

All items of the work shall comply exactly with the contract unless otherwise approved by the Engineer and the rates and the sum inserted in the BOQ shall be deemed to apply to the work as specified. If, for his own convenience or reasons of availability, the Contractor proposes and the Engineer approves the use or provision of alternative items, materials or methods of working of equivalent or superior quality to those specified in the Contract, the rates and sums inserted in the BOQ shall not in any case be increased as a result.

**3. QUANTITIES**

The quantities of work and other items set forth in the BOQ are estimate only and are not to be considered as limiting or extending the amount of work to be done and other items to be provided by the Contractor. But any considerable variation of quantities with the BOQ must be informed to the Engineer for approval prior to its execution. The works as completed in accordance with the contract shall be measured and paid in accordance with the provision of the contract.

Where, for his own purpose or due to his default, the Contractor carries out the works in such a manner that the quantity of any item of work in a particular component to be measured for payment purposes differs from that shown on the drawings or directed by the Engineer, then payment shall be made according to the lesser of the actual quantity and that so shown or directed. An excess quantity in one part of the component shall not however be allowed to offset a deficit elsewhere in the same component for measurement purposes. Where the determination for payment purposes of the quantity of any items of the work depends upon the measurement of existing features or ground level and the like, then prior to carrying out any operations which might affect such measurement, the contractor shall first take such levels and measurements as the Engineer may direct and, after the Engineer has had the opportunity to check the same, they shall be certified as agreed by both Engineer and the Contractor. In the event that the Contractor fails to observe the above procedure, the Engineer shall determine the quantity to be assumed for payment purposes using the best information available to him, and his decision in the matter shall be final.

Item in the BOQ marked "PROVISIONAL QUANTITY " or " PROVISIONAL ITEM " shall only be executed if they are the subjects of a written instruction from the Engineer. The Contractor is expected to substantiate his claims under these items, where applicable, with appropriate invoices, receipts etc. The rates set out for such items shall be used for the payment of the work so ordered by the Engineer, whether the quantities shown are used wholly or in part or not at all. The indicated provisional sum is the upper ceiling for the payment of the particular item.

#### 4. UNITS

Metric units are used throughout the BOQ for measurement purposes unless otherwise indicated. Abbreviations used in the Contract are as follows:

mm	Millimetre	sq.m.	Square meter
cm	Centimetre	Ha	Hectare
m	Linear metre	cu.m	Cubic meter
km	Kilometre	No.	Numbers
g	Gram	cumec	Cubic metre per second
kg	Kilogram	Rs	Sri Lankan Rupee
l	Litre	Cts	Cents
MT	Tonne (Metric Ton.)	MHr	Machine hours

#### 5. GUIDE TO BOQ

Schedule 01  
Preliminary Items

Schedule 02  
Construction Items.

#### MEASUREMENT NOTES

##### 1). Provisional Sum Items in Schedule 1 of the Bill of Quantities

For Provisional Sum items under Schedule 1 , the Contractor is expected to substantiate his claims where applicable, with appropriate invoices, receipts etc.

##### 2). Lump Sum item in schedule 1 Bill of Quantities

The amount quoted by the Contractor for these items are the maximum amount paid by the Employer for obtaining the said services by the Contractor throughout the construction period including any extension to the same.

The Contractor should substantiate his claims under this item with the proofs regarding the assistance, guidance and services obtained from the construction manager with his acknowledgements for receiving the payments. The Engineer may consider the payments under the item 1.6 only if construction manager effectively provided his service.

The details of the construction manager should have been provided by the Contractor in Annex-01 of this document with a firm commitment letter from him indicating that he provides his service to this particular construction work undertaken by the Contractor.

In accomplishment of all the above requirements, as the claim made by the Contractor, the payment will be made in Contractor's progress claims proportionate to the work completed in the contract to the total contract price.

**MINIMUM REQUIREMENT OF CONCTACTOR’S SITE STAFF**

The list of staff, above the supervisory grade, indicated in the schedule below is considered to be the minimum staff required at site for the execution of the Works under this Contract. However, the Bidder may revise the schedule to suit his requirements.

Cost of this staff is deemed to be covered under the unit rates for construction items by the Bidder.

Grade of Staff  (1)	Required Qualifications  (2)	Minimum No. of positions  (3)	Bidder’s Proposal	
			Qualification  (4)	No. of positions  (5)
Site Agent	Minimum 5 years’ experience as site agent in similar works or NCT with minimum 3 years in similar works	1		

**VALUE ADDED TAX (VAT)**

Value Added Tax (VAT) shall not be included in the unit rates for items in the Bill of Quantities and in the tender sum. **For evaluation purposes, it will be presumed that the Tender Sum does not include VAT.**

1. The VAT liability on the service rendered under the Contract shall be considered as a separate expenditure borne by the Employer, and not as a part of the Contract Price.
2. Those who intend to claim the VAT liability from the Employer shall be registered for VAT with the Department of Inland Revenue and should fill in the information required below:
  - a). Name of Contract: .....
  - b). Contract No: .....
  - c). Name & address of Bidder: .....
  - d). VAT Registration No.: .....
  - e). Bid Sum: .....
  - f). VAT sum at ..... due on the Bid Sum: .....
  - g). Signature of the Tenderer: .....

[A copy of the Certificate of VAT Registration should be attached]

**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT  
PELWEHERA IN HURULUWEWA SYSTEM.**

**SUMMARY**

Contract No. – **DDG/TS/CON/HURULU/B/16**

<b>Schedule No.</b>	<b>Description</b>	<b>Amount Rs. Ct.</b>
Schedule No 01	Preliminaries	
Schedule No 02	Civil Works	
<b>A</b>	<b>SUB TOTAL 01 (Schedule 01 + Schedule 02)</b>	
<b>B</b>	<u>Ddt</u> – Provisional Sum	<b>328,000.00</b>
<b>C</b>	<b>SUB TOTAL 02 (A-B)</b>	
<b>D</b>	<u>Ddt</u> - Discount (if any) .....% (....% of C)	
<b>E</b>	<b>SUB TOTAL 03 (A-D)</b>	
<b>F</b>	Add - Price Contingencies (3% of E)	
<b>G</b>	<b>TOTAL</b> without VAT – (Discounted Prices to be transferred to form of Bid) (E + F)	
<b>TOTAL BID PRICE (AMOUNT IN WORDS)</b>		
<b>H</b>	Add - VAT (18%) for G	
<b>GRAND TOTAL INCLUDING VAT (G + H)</b>		
<b>VAT Registration No.</b>		

Signed : .....

Signature of Bidder

for and behalf of

.....  
.....

(Place the common seal)

Date:.....

Note: Bidders who are registered with Department of Inland Revenue for payment of VAT should fill and annex a copy of Certificate of Registration issued by the Department.

Bidders who are not registered for VAT should submit a letter from Department of Inland Revenue, stating that they have not registered for VAT.

## SCHEDULE 01 - PRELIMINARIES

Item No:	Description	Unit	Qty	Amount (Rs.)	Amount in Words
1.1	Provisional sum for providing security bonds and guarantees etc.	Provisional Sum		99,000.00	
1.2	Provisional sum for providing a performance bond	Provisional Sum		82,000.00	
1.3	Provisional sum for insurance of property, material and works at site	Provisional Sum		49,000.00	
1.4	Provisional sum for third party insurance	Provisional Sum		49,000.00	
1.5	Provisional sum for insurance against accidents and injury to workmen	Provisional Sum		49,000.00	
1.6	Lump sum for employment of persons for construction management services.	Lump Sum			
1.7	Lump sum for protecting and safeguarding the works, material and plants against damage, trespass or theft.	Lump Sum			
<b>Total of Bill No 01 PRELIMINARIES</b>					

**Note :** Item No 1.6 & 1.7 will be paid based on percentage of financial progress.

## SCHEDULE 02- CIVIL WORKS

Item No	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Rate in Words
	<b>DEMOLISHER</b>					
2.1	Brickwork in cement mortar and any fixtures demolished, brick stacked and debris cleared within the site	m <sup>3</sup>	8.50			
2.2	Ceiling existing removed, materials stacked and debris cleared within the site	m <sup>2</sup>	360.00			
2.3	Corrugated sheets (iron, asbestos or aluminium) removed from roof or walls excluding frame work and stacked, cleared within the site as directed	m <sup>2</sup>	362.00			
2.4	Door or window (sash with frame) size up to 4.0 sqm removed from existing walls and stacked, cleared within the site as directed	nos	17.00			
	<b>EXCAVATION &amp; EARTHWORK</b>					
2.5	Excavation in trenches for walls, column pits and foundation in soft/loose soil up to a depth 1.5m and depositing excavated material to a distance within the site as directed	m <sup>3</sup>	13.00			
2.6	Filling under floors with gravel or other approved quality material (not available at site) supplying, filling, spreading, leveling, watering and compaction in 150mm layers as per engineer's instruction.	m <sup>3</sup>	8.75			
	<b>BRICKWORK</b>					
2.7	Brick work 112mm thick in cement - sand mortar 1:5	m <sup>2</sup>	101.00			
	<b>CONCRETE WORK</b>					
2.8	Mixing & placing in position Cement concrete grade C12/15 using a concrete mixer & curing.	m <sup>3</sup>	0.80			

Item No	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Rate in Words
2.9	Mixing placing in position Cement concrete grade C16/20 in column foundation, column shaft and plinth beams using mixer,Vibrator and curing	m <sup>3</sup>	9.50			
2.9	Mixing & placing in position 75mm thick cement concrete with 1 : 2 ½ : 5 (25)mixture in floors using concrete mixer including laying of gauge 750 polythene sheet & curing	m <sup>2</sup>	62.00			
	<b>FORM WORK</b>					
2.10	Steel shuttering for column shaft including dismantling .	m <sup>2</sup>	68.00			
2.11	9mm thick plywood shuttering for plinth beams and lintels including dismantling .	m <sup>2</sup>	69.00			
	<b>REINFORCEMENT WORK</b>					
2.12	High yield strength reinforcing in foundations column shaft and plinth beams up to DPC, bent to shape laid in position and tied with G.I. Wire as directed by the Engineer.	Kg	277.00			
2.13	High yield strength reinforcing in columns, beams, slabs and lintels and bent to shape laid in position and tied with G.I. Wire as directed by the Engineer.	Kg	432.00			
2.14	Plain round steel reinforcements, shape into stirrups and laid in position and tied with GI wires as directed by the Engineer.	Kg	130.00			
	<b>PLASTER WORK</b>					
2.15	Cement plastering with 1:5 mix, 15mm thick finished semi rough in external walls .	m <sup>2</sup>	61.00			
2.16	Cement lime plaster with 1:1:5 mix, 15mm thick finished smooth with lime putty in internal walls .	m <sup>2</sup>	154.00			

Item No	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Rate in Words
	<b>ROOF WORK</b>					
2.17	Zink Alum. Sheet- -Tile Profiled -colour- (Thickness 0.47 mm, Coating Mass (g/m <sup>2</sup> ) AZ 150, Base metal thickness 0.42mm , Tensile strength G550( 550Mpa or 550 N/mm <sup>2</sup> ) (Lysaght, Metecno or approved equivalent) roof on existing framework including necessary fasteners as per Manufacturer's Specifications, as per Engineer's Approvals	m <sup>2</sup>	384.00			
2.18	Supplying, fabrication and erection steel roof truss (WEB) span 7.50-9.00lm complete with top and bottom angle 2/65x65x6mm and internal members single angle 50x50x5mm, 10mm thick gusset plates and sole plates (base plates) with 300mm long 20mm dia. rag bolt and nuts. Rate shall be include welding and two coats of anticorrosive paint (red) and two coats of enamel paint, all as Engineer's instructions. (Maximum distance between two trusses to be 6m)	nos	5.00			
2.19	Furnishing and fixing 100x50mm (Base metal Thickness-2mm) galvanized C-Purlins as per Manufacturer's Specifications. Rate shall be included preparing and necessary nut and bolt 6mm thick cleat, welding and two coats of anticorrosive paint	Lm	457.00			
2.20	Supplying and fixing 50x50x5mm Angle iron purling to roof work with 10 mm dia. bolts and nuts weld including application of two coat of anticorrosive paint (red) and two coat of enamel paint as per the Engineer instructions	Lm	120.00			
2.21	Supply and fix Zn-Al ridging (Colour-600mm width) - 0.47 mm thick, as per manufacturer's specifications, (Lysaght, metecorn or approved equivalent) with necessary bolts and nuts, (with cut wave )as per engineer's approvals	Lm	29.00			

Item No	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Rate in Words
2.22	Supply & fixing strip panel ceiling (maximum width -6") 35x15mm GI C channel outer frame at 600mm C/C including H corner and top corner and necessary nails and pop rivet	m <sup>2</sup>	311.00			
2.23	Furnishing and laying 3mm thick double side aluminium foil, as per manufacturer's specifications	m <sup>2</sup>	384.00			
2.24	Furnishing and laying gauge 17, 75x75mm galvanized roof mesh, as per manufacturer's specifications	m <sup>2</sup>	384.00			
2.25	Supply and fix Zn-Al eave gutter (colour),as per manufacturer's specifications, (Metecno or approved equivalent)- girth 450-500mm, 0.47 mm thick with necessary bolts and nuts as per Engineer's approvals.	Lm	58.00			
2.26	Supply & fixing Zn-Al valance board (Colour)(225mm) thickness 0.47mm with necessary bolt and nuts	Lm	84.00			
2.27	Supply and fix standard Zn-Al gutter box - colour - 150x150mm size, as per manufacturer's specifications, (Metecno or approved equivalent)- (0.47 mm thick) as per Engineer's approvals.	nos	14.00			
2.28	Supply and fix Zn-Al down pipes (colour) as per manufacturer's specifications, (Metecno or approved equivalent)- size 100x100mm, 0.47 mm thick to wall with necessary bracket clip, as per Engineer's approvals.	Lm	67.00			
	<b>ALUMINIUM WORK</b>					
2.29	Supply and fix 70mm aluminium casement window (1.5mm thick) with 5mm clear glass, glazing gasket etc. with silicon gum Silver aluminium members complete to the accepted engineering standard and manufacturer's specifications(The used sections are CA-1113, CA-1114, CA-1115, CA-2007,etc. or approved equivalent )all as per engineer's instructions.	m <sup>2</sup>	35.00			

Item No	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Rate in Words
2.30	Supply and fixing 76mm Aluminium partition (1.2mm thick) with 5mm clear glass on top and cladding board at bottom, gasket beading stick etc. with silicon gum powder coated Aluminium members complete to the accepted Engineering standard and manufacturer's specifications	m <sup>2</sup>	15.00			
	<b>PAINTING &amp; DECORATING WORK</b>					
2.31	Prepare and apply one coat of alkali resistant primer and two coats of emulsion-interior paint to internal walls	m <sup>2</sup>	617.00			
2.32	Prepare and apply one coat of Acrylic wall filler and two coats of emulsion-exterior, white and colour paint	m <sup>2</sup>	366.00			
2.33	Prepare surface and apply one coats of floor paint, red, gray or black	m <sup>2</sup>	407.00			
	<b>ELECTRICAL WORK</b>					
2.34	Supply install 40A Distribution Box 10 way *3, 40A 4 pole MCB, 40A 2 pole MCB*3, 40A 2 pole 30mA RCCB*3, 1 pole MCB x 14 wall mounted metal enclosure with cover plate and indicator bulbs - Three Phase(all the MCB/ RCCB/ Isolator should be Moller/ Schneider / ABB or approved equivalent)	nos	2.00			
2.35	Supply and install Ceiling fan 56" (Type 02),(230V, 80W) USHA ,Singer or equivalent according to Engineers Approval & SLS certificate complete with regulator and other fittings & including necessary wiring with 1 Sqmm Cu/PVC/PVC + 2.5 Sqmm E Cu/PVC cable, 2Years original company warranty certificate )	nos	29.00			
2.36	Supply and install 13A Switch Socket outlet including necessary wiring 2.5 Sqmm CU/PVC/PVC cable + 2.5 Sqmm Cu/PVC earth cable(Ring circuit)	nos	63.00			

Item No	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Rate in Words
2.37	Supply and install Pendant lamp with LED bulb - 12W including switch and necessary wiring with 1.0 Sqmm Cu/PVC/PVC cable	nos	43.00			
2.38	Supply and install Electric bell and bell push complete with necessary wiring	Nos	1.00			
2.39	Supply and install Earth electrode (Cu Rod-1500mm length and 12mm dia.) fixed on ground with 7/1.35mm green wire connection	Nos	2.00			
2.40	Data socket outlet (RJ 45)-point wiring to be carried out with 6U/UTP AWG 24 CAT 6E PVC cables wired in concealed conduit to be supplied and installed in working order.	Nos	8.00			
2.41	Telephone socket outlet (RJ 11) - point wiring to be carried out with 4 x 0.5mm <sup>2</sup> two pair - BS 10653 cables wired with PVC casing on wall and on soffit of the slabs to be supplied and installed in working order.	Nos	8.00			
	<b>TOTAL</b>					

## **VOLUME 2**

### **SECTION 8**

#### **LIST OF DRAWINGS**

<b>No</b>	<b>Title</b>
01	Repairing office main building in Pelwehera camp (Existing Building)
02	Repairing office main building in Pelwehera camp
03	Roof Detail for office main building in Pelwehera Camp
04	Electrical Layout for office main building in Pelwehera Camp
05	Repairing office main building in Pelwehera camp (Column Detail)

## **VOLUME 2**

### **SECTION 9**

#### **STANDARD FORMS (BID)**

- **Form of Bid Security**

## FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....  
[Insert issuing agency's name, and address of issuing branch or office].....

**Beneficiary: Director General, Mahaweli Authority of Sri Lanka, 500, T.B. Jayah Mawatha,  
Colombo 10.**

**Date:** ..... [Insert (by issuing agency) date]

**BID GUARANTEE No.:** ..... [Insert (by issuing agency) number]

We have been informed that .....  
..... [Insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (Hereinafter called "the Bidder") has submitted to you its bid dated ..... [Insert (by issuing agency) date] (Hereinafter called "the Bid") for the "**RENOVATION OF RESIDENT PROJECT MANAGER MAIN OFFICE BUILDING AT PELWEHERA IN HURULUWEWA SYSTEM.**", under invitation for Bids No. **DDG/TS/CON/HURULU/B/16** ("the IFB")

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we ..... [Insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ..... [Insert amount in figures] .....  
..... [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the ITB; or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to .....

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

.....  
[Signature of authorized representative(s)]

**Annex - 01**

**Details to be furnished regarding Item No. 1.6 of BOQ - Contract Management Services**

Furnish the names, qualifications and experience of the recommended personnel under item 1.6 of the Bill of Quantities in the Format given below. Include whether they are in-house or on contract, and if on contract, a firm commitment from the individual or the firm should be annexed.

No.	Category (Construction Manager as requested in cl.4.4 of bidding data)	Proposed man months (Full contract period)	Name	*Qualification/ Experience (CV to be attached)	In-house or Contract	Remuneration per man month

**\*Minimum Qualification:-**

B.Sc. Eng. (Civil) or equivalent with 8 years' experience out of which 3 years in relevant field.

**Other Staff**

No.	Grade of staff	Name	*Qualification/ Experience (CV to be attached)
1	Site Agent Cum Supervisor		

**Form EXP - 1**

**General Experience**

Bidder's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

JV Partner Legal Name: \_\_\_\_\_ Bidding No.: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

Starting Month / Year	Ending Month / Year	Years*	Contract Identification	Role of Bidder
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____		Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____

\* List calendar year for years with contracts with at least nine (9) months activity per year starting with the earliest year

**Form EXP – 2**

**Specific Experience**

Bidder's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

JV Partner Legal Name: \_\_\_\_\_ Bidding No.: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

<b>Similar Contract Number: _____ of _____ (Total number of contracts) required.</b>	<b>Information</b>		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Role in Contract	<input type="checkbox"/> Contractor	<input type="checkbox"/> Management Contractor	<input type="checkbox"/> Subcontractor
Total contract amount	_____		LKR_____
If partner in a JV or subcontractor, specify participation of total contract amount	_____ %	_____	LKR_____
Employer's Name:	_____		
Address:	_____		
	_____		
Telephone/fax number:	_____		
E-mail:	_____		

**Form EXP – 2 (cont.)**  
**Specific Experience (cont.)**

Bidder's Legal Name: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ pages

JV Partner Legal Name: \_\_\_\_\_

<b>Similar Contract Number:        of (total number of contracts) required.</b>	<b>Information</b>
Description of the similarity contracts given in the Form of General Experience	
Amount	_____
Physical size	_____
Complexity	_____
Methods/Technology	_____
Physical Production Rate	_____

## Form CCC

### Current Contract Commitments / Works in Progress

Name of Bidder or partner of a joint venture
--

*Bidders and each partner to a JVA should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.*

Name of contract	Employer, contact address/tel/fax	Value of outstanding work (LKR equivalent)	Estimated completion date	Average monthly invoicing over last six months (LKR)
1.				
2.				
3.				
4.				
5.				
etc.				

***Value at current price levels of existing commitments and on-going works to be completed during the next 1 year:***

*The Bidder shall provide evidence to substantiate the adequacy of the sources of finance to meet the Bidder's cash flow requirements on the above contracts.*

**Form FIN – 1**  
**Financial Situation**

**Historical Financial Performance**

Bidder's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
JV Partner Legal Name: \_\_\_\_\_ Bidding No.: \_\_\_\_\_

Page \_\_\_\_\_ of \_\_\_\_\_ pages

To be completed by the Bidder and, if JV, by each partner

Financial information in LKR	Historic information for previous past 05 years					
	2025-2024	2024-2023	2023-2022	2022-2021	2021-2020	Average
<b>Information from Balance Sheet</b>						
Total Assets (TA)						
Total Liabilities (TL)						
Net Worth (NW)						
Current Assets (CA)						
Current Liabilities (CL)						
Total Revenue (TR)						
Profits Before Taxes (PBT)						

The Bidder shall attach copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- Statements must reflect the financial situation of the Bidder or partner to a JV, and not sister or parent companies.
- Historic financial statements must be audited by a certified accountant.
- Historic financial statements must be complete, including all notes to the financial statements.
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Form FIN – 2

**Average Annual Turnover**

Bidder's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
JV Partner Legal Name: \_\_\_\_\_ Bidding No.: \_\_\_\_\_  
Page \_\_\_\_\_ of \_\_\_\_\_ pages

**Annual turnover data (civil engineering construction work only)**

Year	Turnover	Sri Lanka Rupee (LKR) equivalent
2020 - 2021		
2021 - 2022		
2022-2023		
2023-2024		
2024-2025		
Total:		
Average*		

\* Average annual turnover calculated as total certified payments received for work in progress or completed over the number of years specified in Section 5 (Bidding Data and Contract Data).

**Annex 2b**

**AFFIDAVIT**

I..... (Name of the bidder)  
of .....  
.....(addressed of the bidder), being a Buddhist/Christian/  
Muslim/.....(religion) do hereby solemnly, sincerely and truly declare and affirm as follows;

1. I am the Affirmant/sworn above named.
  
- 2 My National Identity Card No. is.....
  
- 3 I hereby declare and affirm that all information furnished in our tender including details submitted in Annex-2a as Work in Hand are true and correct.

.....

Signature

The above contents were read by the  
affirmant who having understood the  
same, affirmed/swore to and placed his  
signature in my presence at .....  
on this ..... day of .....



Before me

.....

Justice of the Peace

## Check List for Bidders

Bidders are advised to fill the following table:

ITEM	YES (tick)	REFERENCE
<b>Form of Bid</b>		
Addressed to the <b>Employer</b> ?		
Completed?		
Signed?		
<b>Bid Security</b>		
Submitted in the given format issued by an agency acceptable to employer. (ref. cl. 16.2 – Bidding Data)		
<b>Qualification Information</b>		
All relevant information completed?		
Signed?		
<b>Addendum</b>		
Contents of the addendum (if any) taken into account?		
<b>Other</b>		
Bidder's specifications for fittings?		
Affidavit completed as Annex-2b?		
Proof for liquid assets and/or credit facilities		
Construction programme?		
CV of personnel to be engaged in construction management services?		
List of Resources intent to be deployed for this tender?		
Schedule of Basic Labour Rates?		
Schedule of Prices of Materials for Day-Work?		
Schedule of Rates of Plants for Day-Work?		
Bidder's proposal on Contractor's Site Staff?		
<b>BID package</b>		
All the documents given in ITB Clause 12 enclosed in the original and copy?		
ITB Clause 19 followed before Sealing the Bid Package?		