

THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF AGRICULTURE, LANDS, LIVESTOCK AND IRRIGATION



MAHAWELI AUTHORITY OF SRI LANKA

BIDDING DOCUMENT

For

Renovation of Dematagoda Building at Right Side

CONTRACT NO.: MA/HO/PM/B/171

NAME OF THE BIDDER :

EMAIL ADDRESS :

WHATSAPP NUMBER :

July 2026

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THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA
MINISTRY OF AGRICULTURE, LANDS, LIVESTOCK AND IRRIGATION

SECTION – 01

INSTRUCTIONS TO BIDDERS

Instructions to bidders applicable for this Contract are that given in section – 01 of the standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, second Edition, January 2007, published by the Institute for Construction Training and development (ICTAD).

This publication will not be issued with the Documents and the Bidder is advised to procure it from ICTAD.

Instructions to Bidders shall be read in conjunction with Bidding Data provided under Section – 05 of the Bidding Document.

Instructions to Bidders will not be a part of the Contract.

SECTION 2

STANDARD FORMS

- **Forms of Agreement**
- **Performance Security**
- **Advance Payment Security**
- **Retention Money Guarantee**

STANDARD FORM: FORM OF AGREEMENT

This Agreement, made the [day] of[month] 20..... between Mahaweli Authority of Sri Lanka incorporated under the provisions of the Mahaweli Authority of Sri Lanka Act. No. 23 of 1979 having its Head Office at No. 500, TB Jayah Mawatha, Colombo 10 (hereinafter called the Employer) of one part and
.....
.....
.....
(Hereinafter called the Contractor) of the other part.

WHEREAS the Employer is desirous that certain works should be executed, viz “**Renovation of Dematagoda Building at Right Side, MA/HO/PM/B/171** and has accepted a Bid by the Contractor for the execution, completion, and maintenance of such works.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS: -

- (1) In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereafter referred to.
- (2) The following documents shall be deemed to form and be read and construed as part of this agreement, viz.
 - a. The Letter of Acceptance dated
 - b. The Letter of Acknowledgement of the letter in (a) above by the Contractor dated
 - c. The said Bid dated
 - d. Addenda Nos.....
 - e. Contract Data
 - f. Conditions of Contract
 - g. Specifications by
 - i ICTAD Publication No.SCA/4 Vol. 1 & 11 - Building Works
 - ii ICTAD Publication No. SCA/3/2- Water Supply, Sewages & Storm Water Drainage Works
 - iii ICTAD Publication No. SCA/8-Electrical & Mechanical Works
 - h. Drawings
 - i. Priced Bill of Quantities
 - j. Any other relevant Correspondence (Specify)
- (3) In Consideration of the payments to be made by the Employer to the contractor as hereafter mentioned the Contractor hereby convents with the Employer to execute, complete and remedy any defects therein in conformity in all respect with the provisions of the Contract.
- (4) The Employer hereby convents to pay the contractor in consideration of the execution, completion and remedying any defects wherein the Contract Price at the time and in the manner prescribed by the Contract.

In witness whereof the employer has set his hand and the Contractor has set his hand/has caused his common seal to be hereunto affixed on the day, month and year afore written at the beginning hereof

Signature/Common Seal of Employer

.....

was hereunto affixed in the presence of

Witness:

1)

2)

Signature/Common Seal of

.....

was hereunto affixed in the presence of

Witness:

1).....

2)

**STANDARD FORM: PERFORMANCE GUARANTEE
(Unconditional)**

..... [Issuing Agency's
Name, and Address of Issuing Branch or Office]

**Beneficiary: Director General Mahaweli Authority of Sri Lanka, No. 500, T.B. Jayah Mawatha,
Colombo 10.** [Name and Address of Employer]

Date

PERFORMANCE GUARANTEE No. :

We have been informed that [Name of Contractor]
(Herein after called "the contractor") has entered in to **Contract No. MA/HO/PM/B/171** dated
.....with you for the **"Renovation of Dematagoda Building at Right Side"** [herein after called
"the Contract"]

Furthermore, we understand that, according to the conditions of contract, a performance guarantee
is required.

At the request of the contractor, we [Name of the Agency]
Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
..... [Amount in figures] (.....)[amount
in words], upon receipt by us of your first demand in writing accompanied by a written statement
stating that the contractor is in breach of its obligation(s) under the contract, without your needing
to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than theDay of20..... [Insert date, 28 days
beyond the intended completion Date] and any demand for payment under it must be received by
us at this office on or before that date.

.....
[Signature(s)]

FORM OF ADVANCE PAYMENT GURANTEE

..... [Name and Address
of Agency, and Address of Issuing Branch or Office]

**Beneficiary: Director General Mahaweli Authority of Sri Lanka, No. 500, T.B. Jayah Mawatha,
Colombo 10.**[Name and Address of Employer]

Date

ADVANCE PAYMENT GUARANTEE No. :

We have been informed that [Name of Contractor]
(Herein after called "the contractor") has entered in to **Contract No. MA/HO/PM/B/171** dated
.....with you for the "**Renovation of Dematagoda Building at Right Side**", [herein after called
"the Contract"]

Furthermore, we understand that, according to the conditions of contract, an advance payment in
the sum [Amount in figures]
(.....) [Amount in words] is to
be made against an advance payment guarantee.

At the request of the contractor, we [Name of the Agency]
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of
..... [Amount in figures] (.....)[amount
in words], upon receipt by us of your first demand in writing accompanied by a written statement
stating that the contractor is in breach of its obligation in repayment of the Advance payment
under the contract.

This guarantee shall expire on [Insert the date, 28 days beyond the intended
completion Date]

Consequently, any demand for payment under this guarantee must be received by us at this office
on or before that date.

.....
[Signature(s)]

FORM OF RETENTION MONEY GUARANTEE

.....[Issuing
Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: **Director General Mahaweli Authority of Sri Lanka, No. 500, T.B. Jayah Mawatha, Colombo 10.**[Name and Address of Employer]

Date

RETENTION MONEY GUARANTEE No. :

We have been informed that[name of Contractor]
(herein after called " the contractor") has entered in to Contract No. **MA/HO/PM/B/171**
dated..... with you "**Renovation of Dematagoda Building at Right Side**" , [Herein after
called "the Contract"]

Furthermore, we understand that, according to the conditions of contract, when the works have
been taken over and the first half of the retention Money has been certified for payment, payment of
the second half of the retention Money may be against a Retention Money guarantee.

At the request of the contractor, we [Name of the Agency]
Hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of.....
..... [Amount in figures] (.....)[amount in
words], upon receipt by us of your first demand in writing accompanied by a written statement
stating that the contractor is in breach of its obligation under the contract because the contractor has
not attended to the defects in accordance with the contract..

This guarantee shall expire, at latest [Insert 28 days after the end of the Defects
Liability Period] Consequently, any demand for payment under this guarantee must be received by
us at this office on or before that date.

.....
[Signature(s)]

SECTION – 3

CONDITIONS OF CONTRACT

Conditions of Contract that will be applied for this Contract is that given in Section – 3 of the Standard Bidding Document for Procurement of Works, ICTAD Publication No. ICTAD/SBD/01, Second Edition January 2007 published by the Institute for Construction Training and Development (ICTAD).

This publication will not be issued with the Bid documents and the Bidder is advised to procure it from ICTAD.

Conditions of Contract shall be read in conjunction with Contract Data provided under Section – 5 of the Contract Documents.

Invitation for Bids

MINISTRY OF AGRICULTURE, LANDS, LIVESTOCK AND IRRIGATION



MAHAWELI AUTHORITY OF SRI LANKA

BID NOTICE

On behalf of the Chairman, Department Procurement Committee of Mahaweli Authority of Sri Lanka (MASL), sealed Bids will be received by the Director General, Mahaweli Authority of Sri Lanka, 9th Floor, No.500, T.B. Jayah Mawatha, Colombo 10, up to **11.00hrs** on **24/07/2026** for the following works.

Contract No.	Description of Work	CIDA(Grade) & Field of Registration	Non-Refundable Bid Fee per Set of a Bidding Document (Rs.)
MA/HO/PM/B/171	Renovation of Dematagoda Building at Right Side (Estimate Rs.14.60 (excluding Contingencies) without VAT, Contract period 120 days)	Minimum C7 Building Construction	5,000.00

Bidders, who have the Grade and field of registration under the CIDA scheme of registration mentioned in the above table against the work and in the case of the contract value is above Rs.5Mn. registered in Department of the Registrar of companies under the provision of public contract Act No.3 of 1987 only will be eligible for bidding.

Bidding will be conducted through National Competitive Bidding (NCB) and shall apply Government circulars issued time to time.

Prospective Bidders can obtain the Bidding Documents by a written request on a company/firm letter head, addressed to the Deputy Director General (Technical Services), Mahaweli Authority of Sri Lanka, 3rd Floor, No. 500, T.B. Jayah Mawatha, Colombo 10, from **09/07/2026** up to **23/07/2026** from 9.30 hrs to 15.00 hrs on working days, on payment of a non-refundable tender fee as given above per set of Bidding Documents.

Bidding documents may be available for inspection in Deputy Director General (Technical Services) office, Mahaweli Authority of Sri Lanka, 3rd Floor, No. 500, T.B. Jayah Mawatha, Colombo 10 for free of charge from **09/07/2026** up to **23/07/2026** from 9.30 hrs to 15.00 hrs on normal working days and in the <http://Mahaweli.gov.lk> web site.

Sealed Bids in duplicate clearly marked the contract name and the number on the top left corner of the envelope may be dispatched either by Registered Post or hand delivered to the Director General, Mahaweli Authority of Sri Lanka, 9th Floor, No. 500, T.B. Jayah Mawatha, Colombo 10 before 11.00 hrs on **24/07/2026** Bids will be opened immediately thereafter. Bidders or their authorised representatives, not exceeding two (2) in numbers are permitted to be present at the opening of bids.

For further details, please contact Premises Management Division of Mahaweli Authority of Sri Lanka

Tel: 011-2473264, 011-2689651.

Director General
MAHAWELI AUTHORITY OF SRI LANKA

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SECTION 4

FORM OF BID & QUALIFICATION INFORMATION

Form of Bid

Name of Contract : **Renovation of Dematagoda Building-Right side**

Contract No : **MA/HO/PM/B/171**

To: *Director General, Mahaweli Authority of Sri Lanka, 500, T.B. Jayah Mawatha Colombo 10*

Gentleman,

1. Having examined the Conditions of Contract given in the Standard Bidding Document – Procurement of Works [ICTAD/SBD/01 – Second Edition , January 2007], Specifications, Drawings and Bill of Quantities and Addenda for the execution of the above-named works, we, the undersigned, offer to execute and complete such Works, and remedy any defect therein in conformity with the said Conditions of Contract, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees.....
.....
.....
+VAT. (Rs..... + VAT) or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Contract Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We agree to abide by this Bid for the period of Seventy Seven (77) days from the date fixed for receiving or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated thisday of 20.... in the capacity of
.....duly authorized to sign Bids for and on behalf
of.....
.....

(IN BLOCK CAPITALS)

Signature

Address:
.....

Witness.....

Occupation.....

Address.....

Qualification Information

(To be completed by the Bidder and submitted with the Bid)

ICTAD Registration	(attach certified copies, as annex)
Registration number	
Grade	
Speciality	
Expiry Date	
VAT Registration No.	
Income Tax File Ref. No.	
Construction Program	(attach as annex)
Legal Status (Sole proprietor, Partnership, Company etc.)	(attach certified copies, as annex)
Authentication of Signatory	(attach certified copy of Power of Attorney, as annex)
Value of construction works performed in last 5 years	(attach certified copies of Certificate of Completion etc., as annex)
Value of similar works completed in last 10 years (indicate only the three largest projects and attach certified copies of Certificate of Completion)	(Form EXP-2)
Key Personnel	
Qualification and Experience of key personnel (for minimum requirements see Sub-Clause 9.1 of Contract Data)	(Annex - 01)
List of Resources	
List of resources intended to be deployed	(attach as annex)
Proof for liquid assets and/or credit facilities.	
Proof for at least Rupees Nine Million and Three Hundred Thousand (Rs. 9.3 Million) of liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract.	(attach as annex)
Work in hand and Affidavit	(Form -CCC & Annex – 02b)
Performance Security	
Name and address of the proposed surety for the Performance Bond or Bank Guarantee referred to in Clause 52 of the Conditions of Contract.	
Bid Security	
Bid Bond in the given format for the amount stated in the Bidding Data	(attach)

Signature of Bidder

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SECTION 5

BIDDING DATA & CONTRACT DATA

G. Bidding Data

Instructions to Bidders

Clause Reference

(1.1) The Employer is

Name: **The Director General, Mahaweli Authority of Sri Lanka**
Address: **9th Floor,
No. 500, T.B. Jayah Mawatha,
Colombo 10.**

Authorized Representative

Name: **Deputy Director General(T/S)**
Address: **Mahaweli Authority of Sri Lanka
3rd Floor,
No. 500, T.B. Jayah Mawatha,
Colombo 10.**

The Works consists of: **Renovation of Dematagoda Building-Right Side**
The site is located in **Dematagoda.**

(1.2) Intended Completion Date is 120 days from the Start Date.

(1.3) the office for collection of bid forms is

Name: **Technical Services Division**
Address: **Mahaweli Authority of Sri Lanka
No. 500,
T.B. Jayah Mawatha,
Colombo 10**

The non-refundable Bid fee is Rupees **5,000.00**

The Bid forms will be issued until 15.00 hrs. On **23/07/2026**

(2.1) the source of funds is Government of Sri Lanka. (GOSL)

(3.1) the registration required
Specialty: **Building Construction**
Grade : **CIDA-Minimum C7**

Bidders, who have registered in Department of the Registrar of companies under the provision of public contract Act No.3 of 1987 only will be eligible for bidding.

Bidding will be conducted through National Competitive Bidding (NCB) and shall apply Government circulars issued time to time.

(4.1) the following information shall be provided in Section 4

- CIDA Registration
 - Registration number
 - Grade
 - Specialty
 - Expiry Date
- VAT Registration number
- Construction Programme

- Legal Status (Sole proprietor, Partnership, Company etc.)
- Total monetary value of construction works performed for last five year;
- Experience in work of similar nature and size for last ten years. (At least one contract)
- Major items of construction equipment proposed to carry out the contract
- Qualifications and experience of key site management and technical personnel proposed for the Contract (Annex-1)
- Proof for at least Rupees **Nine Million and Three Hundred Thousand Only (Rs. 9.3 Million)** of liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract.
- Works in hand Form -CCC

(4.4)

- Average of the annual volume of construction work performed in the last Ten years and only 5 years within these 10 years shall be at least Rupees **Seventeen Million and six Hundred Thousand (Rs. 17.6 Million)**.
- Experience as prime contractor in the construction of at least one contract of the similar nature equivalent to the works over the last 10 years **(at least Rs. 7.3 Million Building Construction)**
- Proposal for the timely acquisition (own, lease, hire, etc.)of the essential equipment listed in the Bidding Data clause 4.3;
- Following technical and managerial Staff:

Grade of staff	Minimum qualifications	Minimum no of positions
Construction Manager	B.Sc. Eng. (Civil) or equivalent with 8 years' experience out of which 3 years in relevant field	1
Site Agent cum Supervisor	Minimum 5 Year experience as site agent in similar works	1

- The minimum amount of liquid assets and/or credit facilities, net of other contractual commitments and exclusive of any advance payments which may be made under the contract shall not be less than Nine Million and Three Hundred Thousand (Rs. 9.3 Million)

(9.1)

Employer' address for the purpose of clarification is ;

Name Deputy Director General (T/S)

Address 3rd Floor, No 500, T.B.Jayah Mawatha, Colombo 10.

Fax 0112689651

(11.1)

the language of the bidding document shall be in English

(13.3)

(a) Value Added Tax

VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However, VAT component shall be shown separately at the end of the BOQ.

If bidder is registered for the purpose of VAT, the bidder shall indicate the amount of VAT claimed separately at the end of the Bill of Quantities, in addition to the net value of the bid, along with VAT registration number. The amount written on the

Form of bid shall be without VAT. Any bidder who does not declare his VAT registration number will be liable for rejection of his bid.

If any bidder is not registered for VAT, bidder shall obtain a letter from the Commissioner of Inland Revenue Department, certifying the Company has not been registered for VAT and shall be attached to the bid. Any bidder who does not comply with this requirement will be liable for rejection of his bid.

- (13.4) The Contract is subjected to price adjustment in accordance with Clause 47 of the Conditions of Contract.
- (15.1) The Bid shall be valid up to **09/10/2026**
- (16.1) Bid shall include a Bid Security using the form included in section 9.
- (16.2) The Bid Security shall be:
- For an amount **Rs 220,000.00**
 - Valid until **06/11/2026**
- Issued by an agency acceptable to Employer using the form for bid security (unconditional guarantee) included in section 9, standard forms
Security shall be a Guarantee from a reputed bank registered in Central Bank of Sri Lanka or Construction Guarantee Fund. The form acceptable is unconditional.
- (17.0) Pre Bid Meeting and Site Visit will be held on **20/07/2026** at 10.00 am at **MASL Dematagoda Premises in Dematagoda** (Near Prime Land Building).
- (19.2) a The address for delivery of the Bids is:
- Chairman, Department Procurement Committee,
Mahaweli Authority of Sri Lanka,
9th Floor,
No. 500, T.B.Jayah Mawatha,
Colombo 10.**
- (19.2)b Contract Name: **Renovation of Dematagoda Building at Right Side**
Contract No. - **MA/HO/PM/B/171**
- (20.1) The deadline for submission of Bids shall be 11.00 hrs on **24/07/2026**
- (23.1) Bids will be opened immediately after closing of Bids at 11.00 hrs on **24/07/2026** at the Director General (MASL)'s Office, MASL, 9th Floor, No.500, T.B. Jayah Mawatha, Colombo 10.
- (34.0) Amount of Performance Security required is 5% of the Initial Contract Price.

Contract Data

(Please note that the Clause nos. given hereunder is that of Conditions of Contract. The information given under Contract Data will supersede Conditions of Contract)

(1.1) The Employer is:
Name: **The Director General, Mahaweli Authority of Sri Lanka**
Address: **9th Floor,
No. 500, T.B. Jayah Mawatha,
Colombo 10.**

Employer's Authorized Representative is:
Name: **Deputy Director General (T/S)**
Address: **Mahaweli Authority of Sri Lanka
3rd Floor,
No. 500, T.B. Jayah Mawatha,
Colombo 10.**

Engineer is **Deputy Director (Downstream Development)
Technical Service Division,
3rd Floor,
No. 500, T.B. Jayah Mawatha,
Colombo 10.**

Name of Engineer's Representative: To be nominated by the Engineer

The Works consists of:

**Renovation of Dematagoda Building at Right Side
Contract No. MA/HO/PM/B/171**

The site is located in **Dematagoda**

The Start Date shall be 14 Days from the Date of the Letter of Acceptance.

The **Intended Completion Date** for the whole of Works shall be **120 days** from the Start Date.

(7.2) add the following as new Sub-Clause 7.2:
To subcontract a part of value exceeding 5% of the Initial Contract Price, the Employer's approval is required.

(8.1) Schedule of other Contractors: None

(9.1) Schedule of Key Personnel

The Contractor must employ the minimum number of key personnel indicated in the schedule below for the proper execution of the Works.

Grade of staff	Minimum qualifications	Minimum no of positions
Site Agent	Minimum 5 Year experience as site agent in similar works	1
Construction Manager	B.Sc. Eng. (Civil) or equivalent with 8 years' experience out of which 3 years in relevant field	1

The above schedule defines the minimum requirements and the Contractor must employ sufficient numbers to suit the requirements.

(13.1) the minimum insurance covers shall be:

- (a) • The maximum deductible for insurance of the Works and of Plant and Materials is 5% of the Initial Contract Price
 - The minimum cover for insurance of the Works and of Plant and Materials is 110% of the Initial Contract Price
- (b) • The maximum deductible for insurance of Equipment is 2% of the Initial Contract Price
 - The minimum cover for loss or damage to Equipment is 5% of the Initial Contract Price
- (c) • The maximum deductible for insurance of other property is Nil
 - The minimum cover for insurance of other property is Rs. 500,000/-
- (d) • The minimum cover for personal injury or death,
 - For third party and employees of the Employer and other persons engaged by the Employer Rs. One million per event.

(13.2) the minimum cover for personal injury or death

- For the Contractor's workmen is Rs. One million per person per event
- For Contractor's employees other than workmen is Rs. One million. per person per event

(14.1) Site investigation report: None

(17.1) The Intended Completion Date for the whole of Works shall be 120 days from the Start Date.

(21.1) The **Site Possession Date** shall be 7 Days from the Date of Letter of Acceptance.

(26.2) Delete the sub clause insert the following.

The composition of the arbitral tribunal is three Arbitrators, one of each to be nominated by the Employer and the Contractor, and the third to be appointed by the two Arbitrators who shall act as the Chairman.

- (27.1) The Contractor shall submit a revised Program for the Works within 14 Days of Date of the Letter of Acceptance.
- (27.3) The Period between Program update is 28 Days
- (27.4) The amount to be withheld for late submission of an updated Program is 2% of the Initial Contract Price
- (35.1) The Defects Liability Period is **365 days**
- (47.1) The Contract Price is subjected to price adjustment

Indices No	Indices Name	Input Percentage
L1	Skilled Labour	19.41%
L3	UnSkilled Labour	5.90%
M27	Wall paint	10.01%
M16	Asbestos Sheet	7.41%
M17	Asbestos Ceiling Sheet	1.12%
M22	Timber	4.32%
M18	sanitary fitting	5.41%
M38	Electrical fitting	2.73%
M26	Electrical wiring	1.09%
M36	Aluminium	21.17%
M46	Zn/Al Roofing	7.31%
M32	floor tile	4.12%
		90.00%

Non-adjustable elements

All Preliminary Items and Provisional Sum Items are non-adjustable

- (48.1) The retention from each payment shall be 10 percent of the certified work done. The limit of retention shall be 5 percent of the Initial Contract Price.
- (49.1) The liquidated damages for the Works shall be **0.05% of Initial Contract Price Per Day**. The maximum amount of liquidated damages for the whole of the Works shall be 10% of the initial contract price.
- (50.1) The maximum amount of liquidated damages for the whole of the Works shall be 10% of the initial contract price.
- (51.1) The advance payment amount is 30% of the contract sum (Less provisional sums and contingencies) Upon the payment of the advance payment in full the Employer shall return the original of the advance payment guarantee to the Contractor.
- (52.1) Amount of Performance Security required is 5% of the Initial Contract Price and shall be a Guarantee from a reputed bank registered in Central Bank of Sri Lanka or Construction Guarantee Fund. The form acceptable is unconditional.
- (58) Delete the entire texts of Sub-Clauses 58.1 and 58.2.
- (60.1) the percentage to apply to the value of the work not completed, representing the Employer's additional cost for completing the Works, is 25%

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SECTION 6

SPECIFICATIONS

Specifications applicable for this contract are given in Specifications by

- a. CIDA publication No. SCA/4/1 – Specification for Building Works- Volume 1” is applicable as the general specifications for the civil works of this contract.
- b. CIDA publication No. SCA/4/2 – Specification for Building Works- Volume 2” is applicable as the general specifications for the civil works of this contract.
- c. ICTAD Publication No. SCA/3/2- Water Supply, Sewages & Storm Water Drainage Works
- d. ICTAD Publication No. SCA/8-Electrical & Mechanical Works

ICTAD publications will not be issued with the Documents and the Bidder is advised to procure them from ICTAD.

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SECTION 7

(Bill of Quantities)

Renovation of Dematagoda Building
CONTRACT NO. MA/HO/PM/B/171

PREAMBLE TO THE BILL OF QUANTITIES

1. LOCATION

The site is located in Dematagoda .

2. RATES AND PRICES

The bill of quantities (BOQ) and this preamble shall be read in conjunction with all the other documents forming the contract, for details of all conditions, obligations, liabilities and instructions which shall be complied with by the Contractor. The cost of complying with all such conditions, obligations, liabilities and instructions including all charges for overheads, profits and all direct taxes shall be deemed to be spread over and included in the rates or sums inserted by the Contractor in the BOQ where they are not themselves covered by specific bill items. In case of the taxes only the value added tax (VAT) will be paid separately.

All items of the work shall comply exactly with the contract unless otherwise approved by the Engineer and the rates and the sum inserted in the BOQ shall be deemed to apply to the work as specified. If, for his own convenience or reasons of availability, the Contractor proposes and the Engineer approves the use or provision of alternative items, materials or methods of working of equivalent or superior quality to those specified in the Contract, the rates and sums inserted in the BOQ shall not in any case be increased as a result.

3. QUANTITIES

The quantities of work and other items set forth in the BOQ are estimate only and are not to be considered as limiting or extending the amount of work to be done and other items to be provided by the Contractor. But any considerable variation of quantities with the BOQ must be informed to the Engineer for approval prior to its execution. The works as completed in accordance with the contract shall be measured and paid in accordance with the provision of the contract.

Where, for his own purpose or due to his default, the Contractor carries out the works in such a manner that the quantity of any item of work in a particular component to be measured for payment purposes differs from that shown on the drawings or directed by the Engineer, then payment shall be made according to the lesser of the actual quantity and that so shown or directed. An excess quantity in one part of the component shall not however be allowed to offset a deficit elsewhere in the same component for measurement purposes. Where the determination for payment purposes of the quantity of any items of the work depends upon the measurement of existing features or ground level and the like, then prior to carrying out any operations which might affect such measurement, the contractor shall first take such levels and measurements as the Engineer may direct and, after the Engineer has had the opportunity to check the same, they shall be certified as agreed by both Engineer and the Contractor. In the event that the Contractor fails to observe the above procedure, the Engineer shall determine the quantity to be assumed for payment purposes using the best information available to him, and his decision in the matter shall be final.

Item in the BOQ marked "PROVISIONAL QUANTITY " or " PROVISIONAL ITEM " shall only be executed if they are the subjects of a written instruction from the Engineer. The Contractor is expected to substantiate his claims under these items, where applicable, with appropriate invoices, receipts etc. The rates set out for such items shall be used for the payment of the work so ordered by the Engineer, whether the quantities shown are used wholly or in part or not at all. The indicated provisional sum is the upper ceiling for the payment of the particular item.

4. UNITS

Metric units are used throughout the BOQ for measurement purposes unless otherwise indicated. Abbreviations used in the Contract are as follows:

mm	Millimetre	sq.m.	Square meter
cm	Centimetre	Ha	Hectare
m	Linear metre	cu.m	Cubic meter
km	Kilometre	No.	Numbers
g	Gram	cumec	Cubic metre per second
kg	Kilogram	Rs	Sri Lankan Rupee
l	Litre	Cts	Cents
MT	Tonne (Metric Ton.)	MHr	Machine hours

5. GUIDE TO BOQ

Schedule 01

Preliminary Items

Schedule 02

Construction Items – Civil Works

MEASUREMENT NOTES

1). Provisional Sum Items in Schedule 1 of the Bill of Quantities

For Provisional Sum items under Schedule 1, the Contractor is expected to substantiate his claims where applicable, with appropriate invoices, receipts etc.

2). Lump Sum item in schedule 1 Bill of Quantities

The amount quoted by the Contractor for these items are the maximum amount paid by the Employer for obtaining the said services by the Contractor throughout the construction period including any extension to the same.

The Contractor should substantiate his claims under this item with the proofs regarding the assistance, guidance and services obtained from the construction manager with his acknowledgements for receiving the payments. The Engineer may consider the payments under the item 1.6 only if construction manager effectively provided his service.

The details of the construction manager should have been provided by the Contractor in Annex-01 of this document with a firm commitment letter from him indicating that he provides his service to this particular construction work undertaken by the Contractor.

In accomplishment of all the above requirements, as the claim made by the Contractor, the payment will be made in Contractor's progress claims proportionate to the work completed in the contract to the total contract price.

MINIMUM REQUIREMENT OF CONCTACTOR'S SITE STAFF

The list of staff, above the supervisory grade, indicated in the schedule below is considered to be the minimum staff required at site for the execution of the Works under this Contract. However, the Bidder may revise the schedule to suit his requirements.

Cost of this staff is deemed to be covered under the unit rates for construction items by the Bidder.

Grade of Staff (1)	Required Qualifications (2)	Minimum No. of positions (3)	Bidder's Proposal	
			Qualification (4)	No. of positions (6)
Site Agent	Minimum 5 Year experience as site agent in similar works	1		

VALUE ADDED TAX (VAT)

Value Added Tax (VAT) shall not be included in the unit rates for items in the Bill of Quantities and in the tender sum. **For evaluation purposes, it will be presumed that the Tender Sum does not include VAT.**

1. The **VAT** liability on the service rendered under the Contract shall be considered as a separate expenditure borne by the Employer, and not as a part of the Contract Price.
2. Those who intend to claim the **VAT** liability from the Employer shall be registered for **VAT** with the Department of Inland Revenue and should fill in the information required below:

- a). Name of Contract:
- b). Contract No:
- c). Name & address of Bidder:
- d). **VAT** Registration No.:
- e). Bid Sum:
- f). **VAT** sum at 18% due on the Bid Sum:
- g). Signature of the Tenderer:

[A copy of the Certificate of **VAT** Registration should be attached]

Renovation of Dematagoda Building

MA/HO/PM/B/171

Main Summary

Bill No.	Description	Amount Rs. Ct.
Bill 01	Preliminaries	
Bill 02	Civil work	
A	SUB TOTAL - 1 (BILL 01 + BILL 02)	
B	Ddt - Provisional Sums	890,000.00
C	SUB TOTAL - 2 (A - B)	
D	Discounts (if any)% (....% of C)	
E	SUB TOTAL - 3 (A - D)	
F	TOTAL Excluding VAT (Discounted prices to be transferred to form of Bid) (C - D + B)	
G	Price Contingencies	3%
	SUB TOTAL - 4 (F + G)	
	Add – VAT (%)	18 %
	GRAND TOTAL Including VAT	
	VAT Registration No.	

Signed:

Signature of Bidder
for and behalf of

.....
.....

(Place the common seal)

Date:.....

Note: Bidders who are registered with Department of Inland Revenue for payment of VAT should fill and annex a copy of Certificate of Registration issued by the Department.

Bidders who are not registered for VAT should submit a letter from Department of Inland Revenue, stating that they have not registered for VAT.

BILL 01 - PRELIMINARIES

Item No:	Description	Unit	Qty	Amount (Rs.)	Amount in Words
1.1	Provisional sum for providing security bonds and guarantees etc.	Provisional Sum		85,000.00	
1.2	Provisional sum for providing a performance bond	Provisional Sum		70,000.00	
1.3	Provisional sum for insurance of property, material and works at site	Provisional Sum		45,000.00	
1.4	Provisional sum for third party insurance	Provisional Sum		45,000.00	
1.5	Provisional sum for insurance against accidents and injury to workmen	Provisional Sum		45,000.00	
1.6	Allow Lump sum for employment of persons for construction management services.	Lump Sum			
1.7	Allow Lump sum for protecting and safeguarding the works, material and plants against damage, trespass or theft.	Lump Sum			
	Total of Bill No 01				

Note : Bidder shall quote for the above item 1.6 and 1.7 indicate the total which is taken for evaluation & Payment based on % of Financial Progress

BILL 02- CIVIL WORKS**Bill of Quantities****Renovation of Dematogoda Building****CONTRACT NO:MA/HO/PM/B/171**

Item No.	Description	Units	Qty.	Rate (Rs.)	Amount (Rs.)	Rate in Words
2.1	Site Clearing and cutting trees branches as per instruction.	Prov	Sum	100,000.00	100,000.00	One Hundred Thousand Only
2.2	Demolishing 9" thick brick walls stacking brick and clearing debris away.	m3	4.05			
2.3	Removing squatting pan or standing types water closet with plugging sewer connection and repairing the wall & floor.	Nos	2			
2.4	Removing and stacking corrugated cement fibre or asbestos roofing sheet from roof in single storied building.	m2	246.14			
2.5	Transporting debris cleared away from site by tractor trail or including loading (approx..Dumping up to 3 km).	Load	2			
2.6	Brick work in cement and sand 1:8 in 9" thick walls of ground floor and Boundary Wall	m3	50.77			
2.7	5/8"thick Plastering to wall sincement, lime and sand 1:1:5 up to a1 square finished smooth with lime putty.	m2	451.28			

2.8	Rendering 1/2" thick in cement and sand 1:3 in R.C.C. floors and paved floors finished smooth with cement slurry and colour pigment.	m2	211.11			
2.9	Skirting 4"x1/2" thick in cement and sand 1:3 projected or flush to walls finished with cement slurry floating & Colour pigment including forming groove in ground floor.	m	205.66			
2.10	Openable Single Sash Door for Toilets 50x25mm 0.9mm thick natural aluminium door frame with door stopper and single sash butt hinged openable door with 50x26 Aluminium door section outer rail and middle rail panelling with Polyester coated aluminium composite panel of 0.12mm thick aluminium sheets both sides of total thickness 3mm at top and bottom panel, rubber beading, gaskets, poprivots, threaded bar with nut and approved quality lock, butthinges, door handle with capnut. As per the members, sizes and details given in Drawing. (Natural Anodized Aluminium)	m2	13.44			
2.11	Natural aluminium single sash butt hinged openable door with middle rail and louvers on top, panelling with Polyester coated aluminium composite panel of 0.2mm thick aluminium sheets both sides of total thickness 4mm, at bottom panel and glazed with 5mm thick clear glass panes at top panel, neoprene and woolled beading, gaskets, poprivots, threaded bar with nut and approved quality lock, butthinges, door handle with capnut. As per the members, sizes and details given in Drawing. (Natural Anodized Aluminium)	m2	14.4			

2.12	Natural aluminium casement window double sash with louvers on top, consisting of 5mm thick clear glass panes, casement lock,screws, poprivots,gaskets,hinges,weather strip etc. As per the members, sizes and details given in Drawing. (Natural Anodized Aluminium)	m2	12.96			
2.13	Supply and fix white vitreous china (vc) floor standing wash basin and pedestal with overflow hole and single tap hole in center, of "Rocell" brand or approved equivalent complete to working order. Prime cost of the floor standing wash basin and pedestal is Rs.21,653.00	Nos	8			
2.14	Supply and fix 4mm thick mirror of size 20" x 28" rectangular, beveled edge wa mirror. Prime cost of the 4mm thick mirror of size 20" x 28" is Rs. 12,522.00.	Nos	8			
2.15	Supply and fix white vitreous china(vc) floor standing closecoupled semi back to wall water closetsuite with washdown flushing with 6/3liters dual flushing has horizontal outlet with variodrain bend and two lateral holes for bottom water connection, Ptrap, cistern with water inlet from rear of "Rocell" brand or approved equivalent complete to working order inclusive of universal bend. Prime cost of the water closet,tank and seat cover is Rs.48,698.00	Nos	7			
2.16	36 ways SP&N or TP & N distribution board with thermo plastic frame and door, earth and neutral bars din rail type.	Nos	1			
2.17	Glazed Ceramic wall tiling of size 12"x24" approved colour, supplying and fixing to walls on tile adhesive (mortar) layer, and pointed with tile grout to match the tile. (PrimeCost of tile Rs.700.00)	m2	138.9			

2.18	Homogeneous porcela in semi-glazed floor tile 12"x24" paving on tile adhesive (mortar) bedding and pointed with tile grout to match the tile. (PrimeCostoftileisRs.627.00)	m2	246.14			
2.19	Supply and laying of 4" high skirting including tile grout to match the tile of tiling confirming to items 2.17	m	205.66			
2.21	Light points wired through a 10Amp two gang one way plates witch using 2 x1/1.13mm (2x1/.044) P.V.C. insulated copper wire in fully concealed /surface P.V.C.conduits. (For a switch circuit)	Nos	15			
2.22	Light point wired through a 10 Amp one gang one way plate switch using 2x1/1.13mm(2x1/.044) P.V.C. insulated copper wire in fully concealed/surface P.V.C. conduits. (For a switch circuit)	Nos	8			
2.23	0'-9" dia. LED 18 watt ceiling surface mounted panel light fitting.- Circuler Type. (Prime cost of the 0'-9" dia. LED 18 watt ceiling surface mounted panel light fitting.- Circuler Type is Rs.3,383.00)	Nos	38			
2.24	Flush mounted 13 Amp switch socket outlet wired using 2x7/0.67(2x7/.029) insulated copper wire & 1x7/0.67(7/.029) copper earth wire in surface plastic casing and capping and subject to specific approval by the Divisional Engineer. (Each Radial Circuit feed single no. of socket).(for 10 feet)	Nos	18			
2.25	Ceiling fan of 56" Sweep KDK- brand (M56RG-model) with Air flow rate of 225 cu.m/min @ RPM 270 with tolarance as per SLS 814 and two star energy label as PER SLS 1600	Nos	9			
2.26	Fan regulator wired through a 10 Amp plate one gang one way switch using 2x1/1.13mm P.V.C. insulated copper wire & 1x7/0.67mm P.V.C. insulated copper earth wire in fully surface plastic casing and capping	Nos	9			

2.27	Wall mounted Exhaust fan 12" dia. With louver - (K.D.K. or approved equivalent)	Nos	2			
2.28	Roofing with corrugated asbestos sheets on imported Balau or Kempas timber frame work (Ridging measured eparately). Comprising of 165mm x 45mm ridge plate , 94mm x70mm wall plate , 94mm x 45mm rafters @ 30" c/c and 45mm x 45mm battens @ 3'-0" c/application of two coats of wood preservative paid separately.	m2	246.14			
2.29	Painting walls with one coat of interior wall primer including preparing surface for interior application before application of emulsion paint.	m2	696.65			
2.30	Painting walls with one coat of Exterior wall primer including preparing surface for exterior application before application of weathershield paint.	m2	664.2			
2.31	Painting walls with two coats of weathershield paint including preparing surface.	m2	664.2			
2.32	Painting walls with two coats of emulsion paint including preparing surface.	m2	696.65			
2.33	40Amp, 100 mA Double Pole ELCB (RCCB)	Nos	2			
2.34	6 - 25 Amp, 10KA Single Pole MCB	Nos	15			
2.35	Supply and fix Chromium plated 1/2" dia. angle valve of "Rocell" brand model or approved equivalent. Prime cost of the Chromium plated 1/2" dia. angle valve is Rs.1,653.00	Nos	22			

2.36	Supply and fix Chromium plated 1/2" dia. 24" long flexible hose of "Rocell" brand model No."20002" or approved equivalent. Prime cost of the Chromium plated 1/2" dia.24" long flexible hose is Rs. 1,740.00	Nos	22			
2.37	Supply and fix chromium plated Bidet Spray of "Rocell" brand or approved equivalent.Prime cost of the chromium plated Bidet Spray is Rs. 2,696.00	Nos	8			
2.38	Supply and fix Chromium plated Sink tap (Swan neck type) of "Rocell" brand or approved equivalent. Prime cost of the Chromium plated Sink tap (Swan neck type) is Rs.5,653.00	Nos	8			
2.39	Supply and fixing Chromium plated Soap Tray Prime cost of the soap tray is Rs.1,250.00	Nos	7			
2.40	Supply and fixing Chromium plated tooth brush holder Prime cost of the tooth brush holder is Rs.1,600.00	Nos	7			
2.41	Supply and fixing shower rose chromium plated 4" dia. Fixed vertically with 1/2" valve socket including water connection. Prime cost of the chromium plated 4" dia. Shower rose is Rs.2,200.00	Nos	7			
2.42	Supply and fixing Chromium plated Single Towel Bar Prime cost of the towel bar is Rs.1,600.00	Nos	7			
2.43	Miscellaneous Work including plumping, Saptic Tank Cleaning, Man Hole works and Gate Repairing as per instruction	Prov	Sum	500,000.00	500,000.00	Five Hundred Thousand Only
Sub Total-1						

VOLUME 2

SECTION 8

DRAWINGS

LIST OF DRAWINGS

No	Title
1	Building Layout
2	Electrical Layout
3	
4	
5	
6	
7	
8	
9	

SECTION 9

STANDARD FORMS [BID]

■ Bid Security

FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]

.....
[Insert issuing agency's name, and address of issuing branch or office].....

Beneficiary: *Director General, Mahaweli Authority of Sri Lanka, 500, T.B. Jayah Mawatha, Colombo 10.*

Date: [Insert (by issuing agency) date]

BID GUARANTEE No.: [Insert (by issuing agency) number]

We have been informed that
..... [Insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners] (Hereinafter called "the Bidder") has submitted to you its bid dated [Insert (by issuing agency) date] (Hereinafter called "the Bid") for the "**Renovation of Dematagoda Building.**", under invitation for Bids No. **MA/HO/PM/B/171** ("the IFB")

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we [Insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [Insert amount in figures]
..... [insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the ITB; or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to _____.

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[Signature of authorized representative(s)]

Annex - 01

Details to be furnished regarding Item No. 1.6 of BOQ - Contract Management Services

Furnish the names, qualifications and experience of the recommended personnel under item 1.6 of the Bill of Quantities in the Format given below. Include whether they are in-house or on contract, and if on contract, a firm commitment from the individual or the firm should be annexed.

No.	Category (Construction Manager as requested in cl.4.4 of bidding data)	Proposed man months (Full contract period)	Name	*Qualification/ Experience (CV to be attached)	In-house or Contract	Remuneration per man month

***Minimum Qualification :-**

B.Sc. Eng. (Civil) or equivalent with 8 years' experience out of which 3 years in relevant field.

Other details to be furnished under bidding data - cl.4.3, regarding the key personnel to be employed for proper execution of works.

No.	Grade of staff	Name	*Qualification/ Experience (CV to be attached)
1	Site Agent cum Supervisor		

Form EXP - 1**General Experience**

Bidder's Legal Name: _____ Date: _____
JV Partner Legal Name: _____ Bidding No.: _____
Page _____ of _____ pages

Starting Month / Year	Ending Month / Year	Years*	Contract Identification	Role of Bidder
_____	_____	_____	Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____	_____	Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____	_____	Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____	_____	Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____	_____	Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____
_____	_____	_____	Contract name: Brief Description of the Works performed by the Bidder: Name of Employer: Address:	_____

* List calendar year for years with contracts with at least nine (9) months activity per year starting with the earliest year

Form EXP – 2

Specific Experience

Bidder's Legal Name: _____ Date: _____

JV Partner Legal Name: _____ Bidding No.: _____

Page _____ of _____ pages

Similar Contract Number: _____ of _____ (total number of contracts) required.	Information		
Contract Identification	_____		
Award date	_____		
Completion date	_____		
Role in Contract	☐ Contractor	☐ Management Contractor	☐ Subcontractor
Total contract amount	_____		LKR_____
If partner in a JV or subcontractor, specify participation of total contract amount	_____ %	_____	LKR_____
Employer's Name:	_____		
Address:	_____		

Telephone/fax number:	_____		
E-mail:	_____		

Form EXP – 2 (cont.)
Specific Experience (cont.)

Bidder's Legal Name: _____ Page _____ of _____ pages

JV Partner Legal Name: _____

Similar Contract Number: _____ of (total number of contracts) required.	Information
Description of the similarity contracts given in the Form of General Experience	
Amount	_____
Physical size	_____
Complexity	_____
Methods/Technology	_____
Physical Production Rate	_____

Form CCC

Current Contract Commitments / Works in Progress

Name of Bidder or partner of a joint venture
--

Bidders and each partner to a JVA should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Name of contract	Employer, contact address/tel/fax	Value of outstanding work (LKR equivalent)	Estimated completion date	Average monthly invoicing over last six months (LKR)
1.				
2.				
3.				
4.				
5.				
etc.				

Value at current price levels of existing commitments and on-going works to be completed during the next 1 year:

The Bidder shall provide evidence to substantiate the adequacy of the sources of finance to meet the Bidder's cash flow requirements on the above contracts.

Form FIN – 1
Financial Situation

Historical Financial Performance

Bidder's Legal Name: _____ Date: _____
 JV Partner Legal Name: _____ Bidding No.: _____

Page _____ of _____ pages

To be completed by the Bidder and, if JV, by each partner

Financial information in LKR	Historic information for previous past 05 years					
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Average
Information from Balance Sheet						
Total Assets (TA)						
Total Liabilities (TL)						
Net Worth (NW)						
Current Assets (CA)						
Current Liabilities (CL)						
Total Revenue (TR)						
Profits Before Taxes (PBT)						

The Bidder shall attach copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

- Statements must reflect the financial situation of the Bidder or partner to a JV, and not sister or parent companies.
- Historic financial statements must be audited by a certified accountant.
- Historic financial statements must be complete, including all notes to the financial statements.
- Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Form FIN – 2
Average Annual Turnover

Bidder's Legal Name: _____ Date: _____
JV Partner Legal Name: _____ Bidding No.: _____
Page _____ of _____ pages

Annual turnover data (civil engineering construction work only)

Year	Turnover	Sri Lanka Rupee (LKR) equivalent
2025 - 2024		
2024 - 2025		
2023 – 2024		
2022 – 2023		
2021 – 2022		
Total:		
Average*		

* Average annual turnover calculated as total certified payments received for work in progress or completed over the number of years specified in Section 5 (Bidding Data and Contract Data).

Annex 2b

Non-collusion Affidavit

The undersigned bidder or agent, hereby solemnly, sincerely, and truly declares and affirms/makes an oath and states as follows ;

- a) That he/she has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership representing him/her, entered into any combination, collusion, or similar agreement with any person in connection with the price to be bid;
- b) That he/she or anyone representing him/her has not taken any step whatsoever to prevent any person from bidding, nor to induce anyone to refrain from bidding; and
- c) That this bid is made without reference to any other bid and without any agreement, understanding, or combination with any other person in reference to this bid

He/she further states that no person, firm, or corporation has received or will receive, directly or indirectly, any rebate, fee, gift, commission, or thing of value in connection with the submission of this bid.

The bidder accepts full responsibility for ensuring the absence of collusion and hereby pledges to abide by fair and ethical competition practices throughout the procurement process and fully comply with the applicable Procurement Guidelines.

I hereby affirm, under the penalties for perjury, that all statements made by me in this affidavit are true and correct.

.....
Signature of the Declarant

The foregoing Affidavit having been duly read over and explained by me to the Affirmant above named and he/she having understood the contents therein and admitted to be correct, affirmed and set his/her signature hereto before me on this day of at

BEFORE ME,

.....
JUSTICE OF THE PEACE/COMMISSIONER OF OATHS
.....

Check List for Bidders

Bidders are advised to fill the following table:

ITEM	YES (tick)	REFERENCE
Form of Bid		
Addressed to the Employer ?		
Completed?		
Signed?		
Bid Security		
Submitted in the given format issued by an agency acceptable to employer. (ref. cl. 16.2 – Bidding Data		
Qualification Information		
All relevant information completed?		
Signed?		
Addendum		
Contents of the addendum (if any) taken into account?		
Other		
Bidder's specifications for fittings?		
Affidavit completed as Annex-2b?		
Proof for liquid assets and/or credit facilities		
Construction programme?		
CV of personnel to be engaged in construction management services?		
List of Resources intent to be deployed for this tender?		
Schedule of Basic Labour Rates?		
Schedule of Prices of Materials for Day-Work?		
Schedule of Rates of Plants for Day-Work?		
Bidder's proposal on Contractor's Site Staff?		
BID package		
All the documents given in ITB Clause 12 enclosed in the original and copy?		
ITB Clause 19 followed before Sealing the Bid Package?		